

Greenville Public Library Trustees Meeting
The Bradford Room
Greenville, Illinois. 62246
March 9, 2023
Minutes

1. Call to Order: Chance Vohlken called the meeting to order at 4:00 p.m.
2. Roll Call of Members: Present: Cynthia Wiegand, Chance Vohlken, Kyle Littlefield, Dale Martin, Jane Wilhite, Lorna Gaffney, Kayla Curry, and Curtis Flake. Absent: Judy Cox. Also present: Director Jo Keillor, Head Librarian Christal Valentin, Friends of Library representative Velma Cochrane. Media representative Rachel Terry.
3. Public Comments: There were none.
4. Approval of Minutes:
 - a. Approval of February 9, 2023 regular Board Meeting Minutes. Motion to approve by Kayla Curry. 2nd by Curtis Flake. Approved 8-0.
 - b. Approval of February 23, 2023 special board meeting minutes. Motion to approve by Dale Martin. 2nd by Curtis Flake. Approved 8-0
 - c. Approval of March 2, 2023 Finance and Records Committee Meeting Minutes. Motion to approve by Dale Martin. 2nd by Kyle Littlefield. Approved 8-0
 - d. Approval of March 2, 2023 Publicity and Promotions Committee Meeting Minutes. Motion to approve by Kayla Curry. 2nd by Curtis Flake. Approved 8-0
5. Approval of February 2023 Bills as presented. Motion to approve by Kayla Curry. 2nd by Cynthia Wiegand. Approved 8-0.
6. Financial Report: Director Keillor presented the finance reports.
 - a. Cash/Investments Report:
 - b. Endowment Report:
7. Friends of the Greenville Public Library Report: Velma Cochrane reported there are currently 27 members, and they are expecting 19 others to renew their memberships. Their current bank balance is \$940.82. The next fundraiser will be on April 11, 2023 at Joe's Pizza and Pasta. Their focus this year will not be strictly fundraising. They are hoping to offer team building opportunities and to sponsor another author's roundtable. And they are looking into opportunities to provide space for book/hobby clubs.
8. Director's Report
 - a. Library Long Term Goals/Projects/Discussion
 - i. The Stuffy Sleepover went well. There were 37 stuffed animals that spent the night. They ordered pizza, celebrated Dr. Seuss's birthday, and read Dr. Seuss books. The library's Facebook page experienced a 588% increase because of this event!
 - b. The next Story Walk will be April 5-15 at the Jaycee Park
 - c. Director Keillor presented the proposed 2023-2024 budget. Trustees are asked to review it, call her if there are questions, and be prepared to vote on it at the April meeting.

- d. Trustees were reminded to turn in the Economic Interest form to the City of Greenville.
 - e. Committee assignments were reviewed.
9. Head Librarian Report: Head Librarian Christal Valentin presented her report. The library was open 23 days with 1124 patrons. She once again visited Mrs. Carlson's 4th Grade class and promoted several programs and graphic novels. To make students aware of what is available in the system she ordered and took several video games with her. Students were amazed that it isn't only books they could check out. There is an adult coloring contest going on now. There are children's contests soon. And she will do another hidden ornament for children the week before Easter.
10. Committee Reports
- a. Library Materials Report: Material suggestions were submitted and ordered
 - b. Finance and Records: They proposed an increase in the hours the library is open. Effective May 1, 2023, the hours would be 9-5 Monday, Tuesday, and Friday. 9-7 Wednesday and Thursday. 9-12 Saturday. A motion to approve these new hours was made by Curtis Flake. 2nd by Lorna Gaffney. Approved 8-0. Renovation needs for the bottom level were discussed. Director Keillor is waiting for estimates. It was recommended that only costs below \$10,000 be considered.
 - c. Publicity and Promotions: They will sponsor a book sale on April 22, 2023, to coincide with Greenville's City Wide Yard Sale. The Friends of Greenville Public Library will be selling cinnamon rolls at the sale as well. Volunteers are being sought to help with the sale. They also discussed developing a logo to be used into the future.
 - d. Policy and Personnel: Did not meet
 - e. Building and Grounds: Did not meet
11. Unfinished Business: There was none
12. New Business: There was none
13. Next Board Meeting is Thursday, April 13, 2023, 4:00 p.m. at The Bradford Room
14. Adjourn: Kayla Curry motioned to adjourn. Dale Martin 2nd. Approved 8-0 Meeting adjourned at 4:47.