

**Greenville Public Library Building & Grounds Committee Meeting**  
**The Greenville Public Library**  
**Greenville, Illinois 62246**  
**April 12, 2023**  
**Minutes**

1. Call to Order: Committee Chair Kayla Curry called the meeting to order at 8:19 am.
2. Roll Call of Members: Present: Lorna Gaffney, Curtis Flake, Kayla Curry. Also Present: Chance Vohlken, Board President, Jo Keillor, Library Director.
3. Public Comments:
  - None
4. Story Walk:
  - The committee discussed metal versus wood signs, location, number of signs, and funding for the project. Members were in agreement that permanent metal signs would be preferred. No decisions were made on purchasing or location.
5. Tuck Pointing:
  - The committee discussed areas of concern and in need of tuckpointing on the current building. The committee advised Director Keillor to obtain updated bids from Gebke Brick for tuckpointing the north and south sides of the building.
  - The committee also discussed waterproofing the building as recommended by the tuckpointer. Waterproofing the building was tabled.
6. Downstairs Renovation:
  - Director Keillor presented the committee with 2 quotes for moving shelving, priming, and painting the paneling and walls downstairs.
  - A motion was made by Curtis Flake and seconded by Kayla Curry to recommend the board accept and proceed with the quote from Scott's Painting & Staining. The Committee voted 3 - 0 and the motion carried and will be presented to the full board.
  - Wall color will depend on the floor color chosen.
  - The project will be completed 1 room at a time.
  - The board was presented with carpet panel options. 3 colors were eliminated from the options and no final decisions were made regarding flooring.
7. Main Floor -
  - A motion was made by Lorna Gaffney and seconded by Curtis Flake to recommend the Board accept the bid from Unterbrink Construction. The committee voted 3 - 0 and the motion carried and will be presented to the full board.
  - The bid from Unterbrink includes the full scope of the project:
    - Removing and clearing existing debris from the basement ceiling tiles
    - Dumpster rental

- Engineering costs to have the structural soundness of the floor assessed while tiles are removed.
- 15% P&O
- It was decided the project order would be as follows:
  - Ceiling Tile/Floor Assessment
  - Painting
  - Carpeting

#### 8. New Business

- Air Conditioning:
  - Stombaugh's was out to check the air conditioning units and while checking discovered one unit was no longer functional and had a bad condenser coil.
  - Stombaugh's could replace the coil for \$3,367 but they do not recommend that option as the unit is currently over 20 years old.
  - They are recommending a new unit at the cost of \$9,635 or an energy efficient unit for \$10,166.
  - The committee advised Director Keillor to contact other HVAC companies and receive at least 2 additional quotes.

#### 9. Old Business:

- None

10. Adjourn: Lorna Gafney motioned to adjourn. Curtis Flake seconded the motion. Approved 3-0. The meeting adjourned at 9:23 am.