

Greenville Public Library Policy and Personnel Committee Meeting
Greenville Public Library
Greenville, Illinois 62246
Thursday, April 27, 2023
6:00 pm
Minutes

1. Call to Order: Committee Chair Lorna Gaffney called the meeting to order at 5:59 pm.
2. Roll Call: Present: Kyle Littlefield, Jane Wilhite, and Lorna Gaffney. Also present: Director Jo Keillor
3. Public Comments: There were none.
4. Policies to be considered
 - a. IL House Bill 2789 – Reconsideration of Materials: Kyle Littlefield motioned to recommend to continually update the Policy Manual’s Code of Ethics to match the ALA Code of Ethics including the June 29, 2021 addition of “We affirm the inherent dignity and rights of every person. We work to recognize and dismantle systemic and individual biases; to confront inequity and oppression; to enhance diversity and inclusion; and to advance racial and social justice in our libraries, communities, profession, and associations through awareness, advocacy, education, collaboration, services, and allocation of resources and space.” Lorna Gaffney seconded the motion. Approved 3-0. Jane Wilhite motioned to recommend to amend the first sentence of current policy Section Five, Subsection VIII, to say, “Any resident citizen or Greenville Public Library cardholder having criticism of the decision to include or exclude material may seek redress by filling out a request form. ...” and add to Section Five, Subsection VIII, A, 5, “The library director and the policy committee have the inherent authority to determine materials to be included or discarded in the collection. At no juncture will the practice of banning specific books or resources be permitted.” Kyle Littlefield seconded the motion. Approved 3-0. The committee will bring these recommendations to the board as a motion.
 - b. IL SB208 – Paid Leave: Kyle Littlefield motioned to recommend that the policy include that part-time employees are entitled to earn one hour of paid leave per 40 hours of work with a maximum of 40 hours of paid leave annually. Jane Wilhite seconded the motion. Approved 3-0. The committee will bring this recommendation to the board as a motion.
 - c. Hours of Operation: Jane Wilhite motioned to recommend that the policy Open Hours, Section Four, II. Operations, B. Patron Use of the Library, 2. Open Hours be amended as follows:

“The *normal* operating hours for the Greenville Public Library are as follows:

“Monday, Tuesday, & Friday	9:00 am to 5:00 pm
“Wednesday & Thursday	9:00 am to 7:00 pm
“Saturday	9:00 am to 12:00 pm

“Hours may be adjusted in light of extraordinary conditions.”
5. Unfinished business: There was none.
6. New business: There was none.
7. Adjournment: Kyle Littlefield motioned to adjourn, Jane Wilhite seconded the motion. Approved 3-0. The meeting adjourned at 6:41 pm.