

Greenville Public Library Trustees Meeting

**414 West Main Street
Greenville, Illinois 62246**

August 10, 2023

4:00 p.m.

Agenda

1. Call to Order: President Chance Vohlken called the meeting to order at 4:00 pm
2. Roll Call of Members: Present: Jane Wilhite, Cynthia Wiegand, Kayla Curry, Judy Cox, Dale Martin, Chance Vohlken, and Kyle Littlefield. Absent: Lorna Gaffney. Also present: Director Jo Keillor and Head Librarian Christal Valentin.
3. Public Comments: There were none.
4. Approval of Minutes:
 - a. Approval of July 13, 2023 Board Meeting Minutes: Dale Martin motioned to approve the July 13, 2023 Board meeting minutes. Kyle Littlefield seconded the motion. Approved 6-0
 - b. Approval of July 19, 2023 Library Materials Committee Meeting Minutes: Dale Martin motioned to approve the July 19, 2023 Library Materials Committee meeting minutes. Kyle Littlefield seconded the motion. Approved 6-0.
 - c. Approval of August 2, 2023 Building & Grounds Committee Meeting Minutes: Kayla Curry motioned to approve the August 2, 2023 Building & Grounds Committee meeting minutes. Kyle Littlefield seconded the motion. Approved 6-0.
5. Approval of July 2023 Bills as Presented: Director Keillor pointed out several larger bills, including several for Illinois Heartland, the Junior Library subscription, and the carpet and painting for the downstairs renovation. Dale Martin motioned to approve the July 2023 bills as presented. Judy Cox seconded the motion. Approved 6-0.
6. Finance Report
 - a. Cash/Investments Report
 - b. Endowment Report
7. Friends of the Greenville Public Library Report: There was no representative present.
8. Director's Report
 - A. Library Long Term Goals/Projects/Discussion: Director Keillor reported that two more children have reached their 1,000 books milestone. The Story Walk® will be up at the Back to

School celebration on August 11. The permanent Story Walk® signs will be ordered in September. Weekly Story Time will resume on Wednesday, September 6.

B. Downstairs Renovation Project: Director Keillor reported that she is still collecting boxes, the carpet has been ordered, and the painter is scheduled to begin at 7:30 am on Monday, August 14, 2023. She asked for permission to sell the “tent” table since it is not used. The board suggested that she contact Kevin Kaegy to see if the historical museum would be interested.

C. Solar Eclipse Project: Director Keillor reported that she will meet with Bill Walker via Zoom with Mubdi Rahman on Monday, August 14, 2023. Velma Cochrane has contacted Jackie Blumer who will arrange for the Star Lab for the school. It was suggested that she contact Eric Nord about the university helping.

9. Head Librarian’s Report: Head Librarian Christal Valentin reviewed her report pointing out that attendance is increasing albeit slowly.

10. Committee Reports

A. Library Materials Report: The committee met. They will meet with the policy committee about changes that need to be made.

B. Finance and Records Report: The committee did not meet.

C. Publicity and Promotions Report: The committee did not meet. They are unavailable to have a book sale during the city-wide yard sale.

D. Policy and Personnel Report: The committee did not meet.

E. Building and Grounds Report: The committee met August 2, 2023. See attached minutes.

11. Unfinished Business: Kyle Littlefield will check with the Jo Hollenkamp and George Barber about scheduling the presentation during a city council meeting. They will ask for ½ to 1 hour.

12. New Business: Dale Martin submitted his resignation. He was thanked for his decades of service to the library. A special board meeting will be scheduled for August 24, 2023 to discuss who the board would recommend as new board members. The location is to be determined. Jo Keillor will send an email with the information.

Next Board Meeting —**Thursday, September 14, 2023, 4:00 p.m.**

13. Adjourn: Dale Martin motioned to adjourn. Kyle Littlefield seconded the motion. Approved 6-0. The meeting adjourned at 4:50 pm.