

**GREENVILLE PUBLIC LIBRARY  
FINANCE AND RECORDS COMMITTEE MEETING  
Greenville Public Library  
414 W Main Street, Greenville, IL 62246  
Thursday, December 5th, 2024  
4:30 P.M.**

**Minutes**

1. Call to Order: Chair Kyle Littlefield called the meeting to order at 4:30 pm.
2. Roll Call: Present: Kyle Littlefield, Amanda O'Regan, Cynthia Wiegand. Also present: Director Jo Keillor.
3. Public Comments: There were none.
4. Matters for Committee Consideration:
  1. Consider mandatory and discretionary salary increases FY 2024:
    - Cynthia Wiegand motioned to increase all hourly employees' wages by \$1.00. Amanda O'Regan seconded the motion. Approved 3-0.
    - Library Director Jo Keillor provides an excellent review for Head Librarian Christal Valentin and then departs.
    - The committee discussed its agreement with the Head Librarian review and agreed that the Library Director's performance is equally satisfactory.
    - The committee discussed that the mandatory minimum wage increase for hourly workers is approximately 7%, and it would like the increases for the Library Director and Head Librarian to continue reflecting the substantially greater workload and impact. Discussed 3%, 5%, and 7% potential increases for both positions
      - Kyle moves to recommend a 5% increase for the Library Director and Head Librarian to the full Library Board.
      - Cynthia seconds
      - Motion passes 3-0
  2. Discussion of Potential Future Capital Purchases:
    - Amanda O'Regan motioned to use \$100,000 of the Veritex CD at BNB when it matures, \$200,000 of the extra Wealth Management funds at BNB, and \$50,000 of the FNB Money Market for a total of \$350,000 to be used for purchase of property with BNB Money Market #2640 to be used for additional expenses that pertain to the purchase of properties. Cynthia Wiegand seconded the motion. Approved 3-0.

3. Track CD Maturities: The next CD to mature is BNB Veritex Bank on January 13, 2025. \$100,000 of this CD will be used as stated above.

5. Old Business: There was none.

6. New Business: The committee discussed where the money comes from for new non-book materials. Amanda observed that the puzzles in the children's area hadn't been updated in a year. The Library Materials Committee was suggested to consider reviewing the library's non-book materials and determining if they should be refreshed, even if it means ordering fewer books.

7. Adjournment: Cynthia motioned to adjourn at 5:32pm.

- o Amanda seconded the motion.
- o Motion passes 3-0.