

**Greenville Public Library Trustees Special Meeting**  
**United Methodist Church**  
**310 South Second Street**  
**Greenville, Illinois 62246**  
**February 23, 2023**  
**4:30 p.m.**  
**Minutes**

1. Call to Order: Board president Chance Vohlken called the meeting to order at 4:32 pm.
2. Roll Call of Members: Present: Chance Vohlken, Kyle Littlefield, Curtis Flake, Kayla Curry, Lorna Gaffney, Dale Martin, and Cynthia Wiegand. Absent: Judy Cox and Jane Wilhite. Also present: Director Jo Keillor.
3. Public Comment: There were none.
4. Items for Discussion:

a. Building Project Update, & Next Steps: Chance Vohlken reviewed the history of the building project ending with the Board's decision to pursue a new building. He handed out two Option Pros and Cons reports – one from Kyle Littlefield and one from Dale Martin. He stated that currently the building project is at a standstill. He also handed out a Library Building Presentation Outline. He opened the floor for discussion. Discussion included suggestions of possible building sites, suggestions for a presentation to the City Council, possible partnering with another entity, and possible funding sources. Kyle Littlefield recommended that the presentation include visuals. Chance Vohlken volunteered to make a draft of a power point for the March 9, 2023 Library Board meeting. Lorna Gaffney volunteered to work on the visuals. It was agreed that a presentation to the City Council should include particular attention to Points #2 (what are the parts of what a library should be that we hit and what areas are we lacking?) and #3 (the top Pain Points in the current building and services – function or space and accessibility limitations and physical needs or repairs) of the Library Building Presentation Outline. Because the city is currently planning their own new building, the likelihood of partnering with the City is slim. Kyle Littlefield stated that no levy increase is possible so funding would need to come from sources other than that. The three main points of the presentation to the City Council should cover are:

- 1.) here is what the library is,
- 2.) here is what we can do,
- 3.) and here is what it will cost.

b. Downstairs Furniture & Fixture Replacement: Chance opened the discussion with the suggestion that because it would take at least five years to get into a new building, he recommends we spend a set amount (\$10,000-20,000) to renovate the downstairs by painting the walls, replacing the carpet, and replacing some pieces of furniture. Jo Keillor will check with the Friends of the Library about the tent table, the curved glass display cabinet, and the large table in the juvenile nonfiction area. She will also seek estimates on painting and flooring.

5. Old Business:

a. Floor Issues: Chance Vohlken reported that Bruce Unterbrink and his son inspected the wavy floor issue. Mr. Unterbrink suggested that the ceiling tiles in the lower level should be taken down and cleaned due to a lot of debris from previous repair work that is resting on the tiles. Mr. Unterbrink also suggested that we consult with an engineer. Kyle Littlefield motioned that we get a quote from Bruce Unterbrink on cleaning the ceiling tiles in the juvenile fiction and nonfiction areas and ask him to find out the cost to do a thorough inspection of the floor from an engineer. Dale Martin seconded the motion. Approved 6-0.

6. New Business: There was no new business.

7. Adjourn: Lorna Gaffney made the motion to adjourn. Kayla Curry seconded the motion. Approved 6-0. The meeting adjourned at 5:42 pm.