

Greenville Public Library Trustees Meeting
414 West Main Street
Greenville, Illinois 62246
February 8, 2024
4:00 p.m.
Minutes

1. Call to Order: President Chance Vohlken called the meeting to order at 4:03 pm.
2. Roll Call of Members: Present: Kayla Curry, Lorna Gaffney, Cynthia Wiegand, Amanda O'Regan, Judy Cox, Kyle Littlefield, and Chance Vohlken. Absent: Jane Wilhite. Also present: Head Librarian Christal Valentin and Director Jo Keillor.
3. Public Comment: There were none.
4. Approval of Minutes:
 - a. Approval of January 11, 2024 Board Meeting Minutes: Kayla Curry motioned to approve the minutes of the January 11, 2024, Board meeting. Lorna Gaffney seconded the motion. Approved 7-0.
 - b. Approval of January 31, 2024 Publicity Committee Meeting Minutes: Kayla Curry motioned to approve the minutes of the January 31, 2024, Publicity Committee meeting. Amanda O'Regan seconded the motion. Approved 7-0.
 - c. Approval of February 7, 2024 Policy Committee Meeting Minutes: Lorna motioned to approve the minutes of the February 7, 2024, Policy Committee meeting. Kyle Littlefield seconded the motion. Approved 7-0.
5. Approval of January 2024 Bills as Presented: Kyle Littlefield motioned to approve the January 2024 bills as presented. Judy Cox seconded the motion. Approved 7-0.
6. Finance Report: Jo Keillor presented the finance reports, pointing out the upcoming maturity dates.
 - a. Cash/Investments Report
 - b. Endowment Report
7. Friends of the Greenville Public Library Report: There was no one present from the Friends of the Greenville Public Library.
8. Director's Report
 - A. Library Long Term Goals/Projects/Discussion
 - I.S.E.E. update: Jo Keillor reported on the plans for the eclipse events.

- B. 2024-2025 Calendar Board Meetings: Jo Keillor distributed the 2024-2025 calendar for board meetings.
- C. 2024-2025 Calendar Holidays: Jo Keillor distributed the 2024-2025 calendar of holidays for the library.
- D. Board Member Terms of Office: Kayla Curry and Kyle Littlefield signed a letter to the mayor requesting to remain on the Library board for another 3-year term. Jane Wilhite will also sign it when she returns to town. When all three have signed it, Jo Keillor will submit it to the mayor.
- E. FY 2024 Per Capita Grant: Jo Keillor reported that the FY2024 Per Capita funding arrived.
- F. Conflict of Interest forms: Jo Keillor reminded board members to fill out and submit their conflict of interest forms before the deadline of May 1, 2024.

9. Head Librarian's Report: Christal Valentin presented her reports.

10. Committee Reports

- A. Library Materials Report: The committee met and chose books.
- B. Finance Report: The committee will meet on March 7, 2024 at 4:30 pm.
- C. Publicity Report: The committee met with Blake Goccy to adopt the logo.
- D. Personnel and Policy Report: The committee met on February 7, 2024 and, as described in the February 7, 2024 minutes, approved two items to be read for the second time at the regular February board meeting as well as two items to be edited and then read for the first reading at the regular February board meeting.
- E. Building and Grounds Report: The committee did not meet.

11. Unfinished Business: There was none.

12. New Business: There was none.

Next Board Meeting —**Thursday, March 14, 2024, 4:00 p.m.**

13. Adjourn: Kyle motioned to adjourn the meeting. Lorna Gaffney seconded the motion. Approved 7-0. The meeting adjourned at 4:56 pm.