

Greenville Public Library Trustees Meeting

Greenville, IL. 62246

January 11, 2024

Minutes

1. **Call to Order**-Chance Vohlken called the meeting to order at 4:00 p.m.
2. **Roll Call of Members**-Present: Cynthia Wiegand, Kayla Curry, Lorna Gaffney, Kyle Littlefield, Jane Wilhite, Amanda O'Regan, Chance Vohlken. Absent: Judy Cox. Also present: Director Jo Keillor, Head Librarian Christal Valentin, and FGPL President Velma Cochrane.
3. **Public Comments**- None
4. **Approval of Minutes**
 - a. **Approval of December 14, 2023 Board Meeting Minutes**-Motion to approve by Kyle Littlefield. 2nd by Amanda O'Regan. Approved 7-0.
5. **Approval of Bills**
 - a. **Amended October 2023 Bills** -Motion to approve by Kyle Littlefield. 2nd by Cynthia Wiegand. Approved 7-0
 - b. **December 2023 Bills as Presented**-Motion to approve by Lorna Gaffney. 2nd by Amanda O'Regan. Approved 7-0.
6. **Finance Report**
 - a. **Cash/Investments Report:**
 - b. **Endowment Report:**
7. **Friends of the Greenville Public Library Report**-President Velma Cochrane reported that a check for \$1500 had been presented to the library on 1/8/24. In 2023 they raised \$3078 from 5 fundraisers. They are currently pushing for increase in memberships.
8. **Director's Report**
 - a. **Library Long Term Goals/Projects/Discussion-**
 - i. 2024 Eclipse event- Director Keillor, Board President Vohlken, Bill Walker and Mubdi Rahman met with representatives from Centralia. Things are progressing nicely. They are working on plans for a trivia night and a possible "festival" on April 6, 2024 to raise funds for the event. There was a discussion about having t-shirts made.
 - b. **24-25 Board Meetings and Calendar Holidays-** These dates were presented. Board meetings will continue on 2nd Thursday as they have in the past.
 - c. **Board Member Terms of Office**-This year is the end of terms for Kayla Curry, Jane Wilhite, and Kyle Littlefield. All 3 have expressed interest in staying on the board.
 - d. **FY 2024 Per Capita Grant**-Director Keillor has started filling out the paperwork. It is due 1/31/24 and she will have it completed and submitted by that date.
 - e. **Statement of Economic Interest**- These forms were distributed to trustees. They must be submitted by May.

9. Head Librarian's Report-There were 1160 patrons in December. Computer patrons numbered 113. There were 17 programs. (5 active, 12 passive) In 2023 Hotspots were checked out 70 times (58 in 2022). She will be visiting GES 4th grades on Jan. 26. These visits include discussing library programs and services, sharing titles/items of interest, using the consortium, author videos and book give aways.

10. Committee Reports

a. **Library Materials Report**-They submitted recommendations.

b. **Finance Report**-Did not meet.

c. **Publicity Report**-Did not meet.

d. **Personnel and Policy Report**- Did not meet. Meeting is scheduled for 1/22/24

e. **Building and Grounds Report**-Did not meet

11. Unfinished Business- The City Council is working on a response regarding the presentation on a new library. It will be forthcoming.

12. New Business-None

13. Next Board Meeting-Thursday, February 8, 2024, 4:00 p.m. Location-Greenville Public Library

14. Adjourn-Kayla Curry made a motion to adjourn. 2nd by Kyle Littlefield. Approved 7-0 Meeting adjourned at 4:52.