

Greenville Public Library Trustees Meeting
414 West Main Street
Greenville, IL. 62246
June 12, 2025 4:00 p.m.
Minutes

1. Call to Order: Board President Chance Vohlken called the meeting to order at 4:00.
2. Roll Call of Members: Present: Chance Vohlken, Jane Wilhite, Cynthia Wiegand, Bob Munshaw, and Judy Cox. Absent: Amanda O'Regan, Kayla Curry, Kyle Littlefield, and Lorna Gaffney. Also present: Director Jo Keillor, Head Librarian Christal Valentin, Rebecca Sponsler, and Jeff Leidel.
3. Public Comment: None
4. Approval of Minutes:
 - a. Approval of May 8, 2025 Board Meeting Minutes: Motion to approve by Jane Wilhite. 2nd by Cynthia Wiegand. Approved 5-0.
 - b. Approval of May 6, 2025 Library Materials Committee Meeting Minutes: Motion to approve by Judy Cox. 2nd by Cynthia Wiegand. Approved 5-0.
 - c. Approval of June 6, 2025 Finance Committee Meeting Minutes: Motion to approve by Cynthia Wiegand. 2nd by Bob Munshaw. Approved 5-0.
5. Approval of Bills for May 2025: Motion to approve by Jane Wilhite. 2nd by Bob Munshaw. Approved 5-0.
6. Finance Report: Director Keillor presented the Finance Report.
 - a. Cash/Investments Report
 - b. Endowment Report
 - c. Annual Audit-There is an minor entry question regarding Quick Books. Director Keillor is waiting to hear back on how to resolve it.
7. City Proposal-Michelle Liggett: The City has reached out to say that since we are a City entity they could write the checks to pay our bills. The Finance Committee discussed it at their meeting. It is not suggested that we change to that procedure as long as Director Keillor is comfortable writing those checks. If we switched to them it would actually add to how long it would take for the Director to get the bills paid. A motion to maintain status quo at this time and continue to have the Library Director issue our checks was made by Bob Munshaw. 2nd by Judy Cox. Approved 5-0.
8. Director's Report:
 - a. Library Long Term Goals/Projects/Discussion:
 - b. Advocate Building: We have received bills for the 2024 property taxes on the Advocate Building and the 2 adjoining lots we have purchased. The bills total \$6910.56.
 - c. Annual Non-Resident Fees: Director Keillor informed the board the non-resident fee has been \$40 for more than 10 years. When she used the mathematical formula to determine a possible rate it came to approximately \$43. A motion was made by Judy Cox that starting July 1, 2025 new cards and renewal cards for non-residents will be \$45. 2nd by Bob Munshaw. Approved 5-0.

- d. IPLAR (Illinois Public Library Annual Report) Report: It is ready to be submitted by the due date of June 30. A big thank you was given the Christal Valentin for her help.
 - e. Election of Board Officers: A motion was made by Bob Munshaw to keep the current slate of officers. PRESIDENT: Chance Vohlken, VICE-PRESIDENT: Judy Cox, SECRETARY: Jane Wilhite, and TREASURER: Cynthia Wiegand. 2nd by Cynthia Wiegand. Approved 5-0.
 - f. Committee Assignments: These will remain the same.
9. Head Librarian's Report-Summer Reading Update: In May there were 1435 patrons and 130 computer patrons. There were 13 programs with 205 participants. There was perfect weather for the Chalk the Walk to kick off Summer Reading. There are currently 61 children signed up for Ice Cream for Books. There are 6 high schoolers and 41 adults signed up for the summer reading incentive programs. The slots for July Summer Readers have all been filled. This will begin July 9. Head Librarian Valentin also presented to Annual Report. (May 1, 2024- April 30, 2025) The library was open 300 days with 17,320 patrons. There were 13,922 items routed in from other libraries and 4,521 routed out to other libraries. Our collection value (minus 6,493 of 36,027 titles that have no price on record) is \$578,505.63.
10. Committee Reports
- a. Library Materials Report: They met and shared their recommendations with Christal.
 - b. Finance Committee: Met on June 6, 2025. They discussed the property tax bills. We will pay the 2024 bills we have received. Their suggestion is to move forward with demolition of the Advocate Building. Today's discussion revolved around trying to find a potential renter and/or the steps needed to justify demolishing the building. President Vohlken would like to know approximate costs of fixing current issues in the building. We would also like a ballpark figure of potential savings if we were to use the current building in constructing a new library. This item has been tabled until the July meeting. Motion by Jane Wilhite. 2nd by Judy Cox. Approved 5-0.
 - c. Publicity Committee: Did not meet.
 - d. Personnel and Policy: Did not meet.
 - e. Building and Grounds: Did not meet.
11. Unfinished Business: There was none.
12. New Business: There was none.
- Next Board Meeting—**Thursday, July 10, 2025, 4:00 p.m.**
13. Adjourn: Motion to adjourn by Cynthia Wiegand. 2nd by Jane Wilhite. Approved 5-0.
Meeting adjourned 5:00 pm.