

Greenville Public Library Trustees Meeting
414 West Main Street
Greenville, IL. 62246
March 13, 2025 4:00 p.m.
Minutes

1. Call to Order: Board President Chance Vohlken called the meeting to order at 4:00.
2. Roll Call of Members: Present: Chance Vohlken, Kayla Curry, Kyle Littlefield, Amanda O'Regan, Jane Wilhite, Cynthia Wiegand, and Judy Cox. Absent: Bob Munshaw and Lorna Gaffney. Also present: Head Librarian Christal Valentin and Emily Brooks. Director Jo Keillor was not present.
3. Public Comment: There were none.
4. Approval of Minutes:
 - a. Approval of Feb. 13, 2025 Board Meeting Minutes: Motion to approve by Jane Wilhite. 2nd by Cynthia Wiegand. Approved 7-0.
 - b. Approval of Mar. 5, 2025 Finance and Records Committee Meeting Minutes: Motion to approve by Kyle Littlefield. 2nd by Amanda O'Regan. Approved 7-0.
 - c. Approval of Mar. 11, 2025 Library Materials Committee Meeting Minutes: Not available. Will consider at the April meeting.
5. Approval of Bills for February 2025: Motion to approve by Kyle Littlefield. 2nd by Judy Cox. Approved 7-0.
6. Friends of Greenville Public Library: Emily Brooks asked if the library was going to have a book sale that coincides with city wide yard sales. They are planned for Easter weekend in April. Director Keillor had mentioned an interest so we will proceed with plans. The Friends will sponsor their cinnamon roll sales for the same time and place. She then reported that there is some nervousness among their membership with proceeding with the City Council in the construction of a shared building. They are willing to serve as a sounding board between the community and library board as plans proceed. They are focusing on having more memberships than any other year and encouraged us to invite friends and family to join their group.
7. Finance Report: Chance Vohlken presented the Finance Report.
Cash/Investments Report: See approved minutes under Subsection B of Committee Reports.
Endowment Report: See approved minutes under Subsection B of Committee Reports.
8. Director's Report:
Library Long Term Goals/Projects/Discussion: No report given.
Statements of Economic Interest: Trustees were reminded to have these submitted to City Hall.
9. Head Librarian's Report: It was pointed out that the large amount (\$754.54) in New Charges was due largely to a lost Hot Spot. The library is trying to contact the person who has failed to return it. The library was open 23 days with 1224 patrons. This is approximately 150 less than last year. There were 17 total programs in February. Weeding of adult fiction has been completed. Weeding of past magazines will start on

March 14. The adult coloring contest ends Mar. 15. The children's contest will begin Mar. 28. April is National Poetry Month. The library is sponsoring an adult poetry contest. In January the library printed 15 tax forms. In February they printed 44 forms. That is a savings of \$14.75 to patrons and the patrons expressed their appreciation.

10. Committee Reports

- a. Library Materials Report: They met and shared their recommendations with Christal.
- b. Finance Committee: Met on 3/5/25. The committee noted the CD maturity dates. After discussion, Amanda O'Regan motioned to leave MM #2640 as is, to put \$140,000 of the Fidelity MM into a 1-year brokered CD, to put \$142,000 of MM #2116 into a two-year brokered CD, to close checking account #7224 and put the money into the main checking account, to use checking account #6872 as the new property account line, and to put all money over \$1000 from the Total Bank Solutions into a new CD. Cynthia Wiegand seconded the motion. Approved.
- c. Publicity Committee: Did not meet.
- d. Personnel and Policy Report: Did not meet.
- e. Building and Grounds: Did not meet. Kayla Curry reported the former Advocate owner was moving out some of their items. He discussed with Chance Vohlken the past financial records that were there when he purchased the building and asked if they could remain. At this point they are still on the premises.

11. Unfinished Business: The City Council approved the lease for Greenville Advocate. Chance Vohlken led a discussion on our items of concern with co-building with City Council. He presented a letter with edits and will send the revised letter to City Manager Hollenkamp. Kayla Curry made a motion that the City Manager can contact Dewberry Architects about designing a shared building. 2nd by Judy Cox. Approved 7-0.

12. New Business: There was none.

Next Board Meeting—**Thursday, April 10, 2025, 4:00 p.m.**

13. Adjourn: Motion to adjourn by Kayla Curry. 2nd by Kyle Littlefield. Meeting adjourned 4:56 pm.