

**GREENVILLE PUBLIC LIBRARY  
FINANCE AND RECORDS COMMITTEE MEETING  
Greenville Public Library  
414 W Main Street, Greenville, IL 62246  
Thursday, March 2nd, 2023  
4:30 P.M.**

**MINUTES**

1. Call to Order: Chair Kyle Littlefield called the meeting to order at 4:36 pm.
2. Roll Call: Present: Dale Martin, Cynthia Wiegand, and Kyle Littlefield. Also present: Board president Chance Vohlken and Library Director Jo Keillor.
3. Public Comments: There were none.
4. Matters for Committee Consideration:
  1. Track CD Maturities: The committee reviewed the maturity dates of the CDs. The committee agreed to keep the Chair of the committee, the President of the Board, and the Library Director as the ones who determine the direction of matured CDs.
  2. Financial impact of extending library hours: Jo Keillor proposed that the Library hours be changed to Monday 9-5, Tuesday 9-5, Wednesday 9-7, Thursday 9-7, Friday 9-5, and Saturday 9-12. This means an increased expenditure of at least \$5,549.44 for 2023, \$5,965.44 for 2024, and \$6381.44 for 2025. She recommended that these hours begin May 1, 2023. Dale motioned to recommend Keillor's proposal to the Board. Cynthia Wiegand seconded the motion. Approved 3-0.
  3. Bottom-level renovation needs: Jo Keillor is waiting for Vance Daniken's estimate for painting the lower level of the Library. He will bring in L&B Flooring for an estimate for new carpet in the lower level of the Library. Committee members suggested getting estimates from other sources also. It was recommended that only costs below \$10,000 be considered.
  4. Floor repair needs: Chance Vohlken will get an estimate from Bruce Unterbrink on costs to clean the ceiling tiles and to bring in an engineer. The committee recommended that the cleaning and any necessary repairs be made before work is done to any bottom-level renovations.
5. Old Business: There was none.
6. New Business: Other recommendations to the Board that included the installation of lockers for held books and the installation of a half wall to allow computer access after

hours were discussed. It was decided that we are already looking at repairs that will tax the budget. The committee will reconsider these suggestions when a new building is planned.

7. Adjournment: Cynthia Wiegand motioned to adjourn. Dale Martin seconded the motion. Approved 3-0.

The next Finance Committee Meeting will be Thursday, June 1, 2023 at 4:30 pm.