

Meeting Minutes of the Finance and Records Committee Meeting on March 3rd, 2022 at 4:45pm

Call to Order: Meeting called to order at 4:47pm by Chairman Littlefield

Roll Call: Committee Members Present: Dieadre Schaufelberger, and Kyle Littlefield. Also present: Library Director Jo Keillor and Library Board President Dale Martin

Cynthia Weigand arrived at 4:56pm.

Public Comment: No Public Comments

Matters for Committee Consideration:

1. Track CD Maturities

-Chairman Littlefield reviews our CD report presented at last full board meeting. To date, Littlefield confers with Director Keillor and board President Martin and makes decision when CD's need to be renewed or not. Finance committee agreed this process is working and will continue to use it.

2. Budget Discussion

-Keillor discusses the proposed 22-23 budget draft.

- Interest & Dividend Income: Always \$7000 because the amount is not specifically known ahead of time.
- Fines & Fees: Larger libraries are forgiving fines; smaller libraries are not able to eliminate fines. Highland Public Library waived the fines of a Greenville patron which is in opposition to the rules.
 - Discussed whether Greenville Public Library should do away with fines. While some members like the idea in theory, to encourage more people to use the library, all were agreed that we can't afford to make that change at this time.
- Endowment: Some years the budgeted amount is used and some years its not. The amount is left in the endowment CD if its not used.
- Salary & Wages: Budgeted \$2000 extra to cover increases
 - Noted that wage increases plan to be covered with interest from the endowment which isn't a sustainable long-term strategy.
- Memorial Donations: More donations this year than expected due to deaths of significant patrons
- Moles: Grounds have been infiltrated with moles. Received two quotes.
 - Rottier Pest Control - \$230 for initial treatment and then \$74 every other month. Comes with guarantee.
 - Affordable Pest Control – Will lay 20 pieces of poison bait for \$80/month each time it is needed, which could be every 3 weeks or more. If less bait is required, then the cost is adjusted accordingly (10 pieces of bait = \$40). If more bait is required, then cost will increase accordingly.

(Schaufelberger left @ 5:21pm)

- Stairs are cracking. Will eventually need quote for repair.
- 1000 Book Program
 - Launch intended to coincide with summer reading program.
 - Received donation to kick program off but will need a plan to fund after donated funds run out. Possible support from Friends of the Library
- Discussed the possibility of selling books and/or desserts at Muni band concert

Adjournment: Weigand moved to adjourn meeting at 5:30pm with a second by Littlefield. Approved 2 - 0.