

GREENVILLE PUBLIC LIBRARY
FINANCE AND RECORDS COMMITTEE MEETING
Greenville Public Library
414 W Main Street, Greenville, IL 62246
Thursday, March 7th, 2024
4:30 P.M.
Minutes

1. Call to Order: Chair Kyle Littlefield called the meeting to order at 4:35 pm.
2. Roll Call: Present: Cynthia Wiegand, Kyle Littlefield, Amanda O'Regan. Also present: Chance Vohlken and Jo Keillor
3. Public Comments: There were no public comments.
4. Matters for Committee Consideration:
 1. Track CD Maturities: The committee reviewed the CD maturities. The next CD matures on March 15. Jo Keillor will gather information on interest rates and send them to Kyle Littlefield and Chance Vohlken. The committee agreed to continue the process of allowing Kyle Littlefield and Chance Vohlken to choose the best option for matured CDs.
 2. Consider the 2024-2025 Draft Budget: The committee reviewed the draft of the next fiscal year's budget. Amanda O'Regan motioned to approve the draft with the following changes: reduce professional fees to \$500, increase building maintenance to \$14,000, and reduce building equipment to \$3000. Cynthia Wiegand seconded the motion. Approved 3-0.
 3. Consider funding for tuckpointing/sealing outside of the Library: The committee agreed to approve tuckpointing/sealing the outside of the Library. Funding for this project is included in the budget adjustments approved in 4.2.
 4. Consider funding for the Eclipse event: The committee approved using \$1,000 from programs to purchase eclipse glasses for the upcoming eclipse events. Funding for this project is included in the budget adjustments approved in 4.2
5. Old Business: There was no old business.
6. New Business: Kyle Littlefield reported that the City Council will discuss the Library Proposal at their next meeting on Tuesday, March 12 at 7 pm. He recommended that Chance Vohlken and Jo Keillor be there and have physical copies of the presentation for the council members, the mayor, and the city manager. Jo Keillor recommended that a new copier and a new office copier/fax machine be purchased. She recommended the quote from GFI Digital for a Ricoh IM C2000 for the public and a Ricoh MP 301 for the office. Also, Kyle Littlefield asked for a report comparing the amounts in CDs from a year ago to the amounts in CDs currently.

Next Meeting: Wednesday, July 3, 2024, 4:30 pm at the Library

7. Adjournment: Amanda O'Regan motioned to adjourn. Cynthia Wiegand seconded the motion. Approved 3-0. The meeting adjourned at 5:54 pm.