

# **Greenville Public Library Trustees Meeting**

## **Greenville, IL. 62246**

### **October 12, 2023**

### **Minutes**

1. **Call to Order**-Chance Vohlken called the meeting to order at 4:04 p.m.
2. **Roll Call of Members**-Present: Judy Cox, Kyle Littlefield, Jane Wilhite, Chance Vohlken, Cynthia Wiegand, and Dick Franks. Absent: Amanda O'Regan, Kayla Curry, and Lorna Gaffney. Also present: Director Jo Keillor and Head Librarian Christal Valentin.
3. **Public Comments**- None
4. **Approval of Minutes**
  - a. **Approval of September 14, 2023 Board Meeting Minutes**-Motion to approve by Kyle Littlefield. 2<sup>nd</sup> by Judy Cox. Approved 6-0.
  - b. **Approval of September 14, 2023 Library Materials Committee Meeting Minutes**-Motion to approve by Judy Cox. 2<sup>nd</sup> by Cynthia Wiegand. Approved 6-0
5. **Approval of June 2023 Bills as Presented**-Motion to approve by Jane Wilhite. 2<sup>nd</sup> by Kyle Littlefield. Approved 6-0
6. **Finance Report**
  - a. **Cash/Investments Report:**
  - b. **Endowment Report:**
  - c. **Property Tax Payment:** No disbursements have been received. Expected to not be received before December.
7. **Friends of the Greenville Public Library Report**-There were no members of FGPL present. Director Keillor gave an update. The Friends are hosting an Author's Round Table on Nov. 2. They will offer a fundraising opportunity with decorating and auctioning off Christmas Trees. Another Hobby Night is being planned with the subject of quilting to be presented.
8. **Director's Report**
  - a. **Library Crawl**-The annual Library Crawl is happening now through Oct. 31. There are 158 libraries participating. Anyone turning in a passport with 5 stamps will be allowed to pick a book from the library's stash. Greenville Public Library has welcomed 13 passport crawlers thus far. They have been given a small gift of gummy worms as a thanks for stopping by. The annual Member Day has been pushed back to February. "Illinois Libraries Present" will take place Oct. 17 at 7 p.m. This month's presenter will be Grace Lin.
  - b. **Boiler Inspection**- The library was fined \$100 for failure to have a pressure relief valve on the Boiler. Culbertson's came to install one. The paperwork has been mailed in. We are waiting for approval of the inspection.
  - c. **Story Walk Update**-The story walk signs have been ordered and will be shipped mid-November. Slattons have been contacted about installation. While they are here to install they may remove some of the overgrown bushes. Possibly hosting

a Grand Opening of the story walk was discussed. It may be best to wait until Springtime.

- d. City Council Presentation**-President Vohlken and Director Keillor made a presentation at the Greenville City Council Meeting on October 10, 2023. They submitted a PowerPoint presentation that explains the timeline, the needs, and the options the Greenville Public Library Trustees have been pondering as it relates to having a facility that best meets the needs of the citizens.
- 9. Head Librarian's Report**-There were 1274 patrons in September. That is up by 110 from 2022. Computer patrons numbered 146 which is up 39 from September 2022. There were 6 active and 7 passive programs in September. She highlighted a field trip that home school families took to GPL. This group is highly active in library usage. She offered even more opportunities for them to look into. They thanked her for teaching them more things about library options. The library will be handing out candy to visiting children October 28-31.
- 10. Committee Reports**
  - a. Library Materials Report**-They submitted recommendations.
  - b. Finance Report**-Did not meet but will meet in December.
  - c. Publicity Report**-Did not meet.
  - d. Personnel and Policy Report**- Did not meet.
  - e. Building and Grounds Report**-Did not meet
- 11. Unfinished Business**- Director Keillor has reached out to the Centralia Library Director about partnering with us and our Solar Eclipse programs. They were very receptive to the idea of working together. John Goldsmith is looking into coordinating bus tours for the Eclipse Event. We will be in contact with him.
- 12. New Business**-None
- 13. Next Board Meeting**-Thursday, November 9, 2023, 4:00 p.m. Location-Greenville Public Library
- 14. Adjourn**-Kyle Littlefield made a motion to adjourn. 2<sup>nd</sup> by Judy Cox. Approved 6-0 Meeting adjourned at 5:11.