

# Greenville Public Library Trustees Meeting

## Greenville, IL. 62246

### November 9, 2023

### Minutes

1. **Call to Order**-Chance Vohlken called the meeting to order at 4:00 p.m.
2. **Roll Call of Members**-Present: Judy Cox, Kyle Littlefield, Jane Wilhite, Chance Vohlken, Cynthia Wiegand, Amanda O'Regan, Kayla Curry, and Lorna Gaffney. Absent: Dick Franks. Also present: Director Jo Keillor and Head Librarian Christal Valentin.
3. **Public Comments**- None
4. **Approval of Minutes**
  - a. **Approval of October 12, 2023 Board Meeting Minutes**-Motion to approve by Kyle Littlefield. 2<sup>nd</sup> by Judy Cox. Approved 8-0.
  - b. **Approval of October 12, 2023 Library Materials Committee Meeting Minutes**-Motion to approve by Jane Wilhite. 2<sup>nd</sup> by Cynthia Wiegand. Approved 8-0
  - c. **Approval of October 24, 2023 Publicity Committee Meeting Minutes**-Motion to approve by Kayla Curry. 2<sup>nd</sup> by Amanda O'Regan. Approved 8-0.
5. **Approval of October 2023 Bills as Presented**-Motion to approve by Lorna Gaffney. 2<sup>nd</sup> by Kyle Littlefield. Approved 8-0
6. **Finance Report**
  - a. **Cash/Investments Report:**
  - b. **Endowment Report:**
7. **Friends of the Greenville Public Library Report**-There were no members of FGPL present. Director Keillor gave an update. The Friends hosted an Author's Round Table on Nov. 2 with 5 authors present. They are offering a fundraising opportunity with decorating and auctioning off Christmas Trees. There will be a book fair at The Milk House towards the end of November.
8. **Director's Report**
  - a. **Library Long Term Goals/Projects/Discussion-**
    - i. 2024 Eclipse event- Director Keillor met with Centralia Library's Director and Program Director. They are excited to work with Greenville Public Library in co-sponsoring events. Director Keillor will be having a Zoom meeting next week with Bill Walker and Elaine McNamara to discuss how the city will be involved.
  - b. **Story Walk Update**-The story walk signs have been ordered and will be shipped next week. Slattons have been contacted about installation. Books have been purchased for a December Story Walk.
9. **Head Librarian's Report**-There were 1499 patrons in October. That is up by 350 from 2022. Computer patrons numbered 123. Family Reading Night is scheduled for Nov. 16. Mrs. Lugge and Mrs. Mains will be here to lead a craft and storytelling.
10. **Committee Reports**
  - a. **Library Materials Report**-They submitted recommendations.

- b. Finance Report**-Did not meet but will meet in December.
  - c. Publicity Report**-Met with Blake Gocey to discuss a logo for Greenville Public Library.
  - d. Personnel and Policy Report**- Did not meet. Needs to meet to discuss CEUs in the employee by laws.
  - e. Building and Grounds Report**-Did not meet
- 11. Unfinished Business**- Most of the feedback from the presentation to the city council has been positive. The council will discuss it at the Nov. 14 meeting. Bill Walker will be looking into grant opportunities.
- 12. New Business**-None
- 13. Next Board Meeting**-Thursday, December 14, 2023, 4:00 p.m. Location-Greenville Public Library
- 14. Adjourn**-Kyle Littlefield made a motion to adjourn. 2<sup>nd</sup> by Lorna Gaffney. Approved 8-0 Meeting adjourned at 4:41.