

## **Greenville Public Library Trustees Meeting**

**414 West Main Street**

**Greenville, Illinois 62246**

**February 12, 2026**

**4:00 p.m.**

**Minutes**

1. Call to Order: President Chance Vohlken called the meeting to order at 4:01 pm.
2. Roll Call of Members: Present: Chance Vohlken, Kyle Littlefield, Cindy Pate, Bob Munshaw, Kayla Curry, Judy Cox. Absent: Jane Wilhite, Lorna Gaffney, Amanda O'Regan. Also present: FGPL President Emily Brooks, Head Librarian Christal Valentin and Director Jo Keillor
3. Public Comment: There was none.
4. Approval of Minutes:
  - a. Approval of January 8, 2026 Board Meeting Minutes: Kyle Littlefield motioned to approve the January 8, 2026 Board meeting minutes. Kayla Curry seconded. Approved 6-0.
  - b. Approval of January 20, 2026 Publicity Committee Meeting Minutes: Kyle Littlefield motioned to approve the January 20, 2026 Publicity Committee meeting minutes. Judy Cox seconded. Approved 6-0.
5. Approval of January 2026 Bills as Presented: Jo Keillor explained the large deposits of \$22,000 (from matured CD for the purpose of demo of the Advocate Building) and \$10,000 from the Carnegie Foundation (use to be determined). She explained the Big Guy Home Solutions will be the new snow removal person. He did not want a contract so she will contact him each time his service is needed. Bob Munshaw motioned to approve the January 2026 bills. Kyle Littlefield seconded the motion. Approved 6-0.
6. Finance Report: Jo Keillor presented the reports. One CD matured in January. Three more will mature soon.
  - a. Cash/Investments Report
  - b. Endowment Report
7. Friends of the Greenville Public Library Report: Emily Brooks gave an update on all of their upcoming events. They are currently selling T-shirts. They will offer refreshments at the Road Scholar program. They will have a candle sale again in time for Mother's Day gifts.
8. Director's Report: Jo Keillor read a thank you card from Cynthia Wiegand.

### **A. Library Long Term Goals/Projects/Discussion**

- Carpet Cleaning estimate: Jo Keillor will have the carpets cleaned later in the spring by America's Best Carpet & Duct Cleaning. They use a steam cleaning method.
- Road Scholar programs: Jo Keillor reminded the board that the "Getting Your Kicks on Route 66" Road Scholar program will be Thursday, February 26 at 7 pm at the Bradford Community Room. She asked everyone to RSVP so that there will be enough chairs and refreshments.
- Library only email: Jo Keillor reported that the Board needs to have a designated email that is for Library use only. There was discussion about the best format. The matter was tabled until the March meeting.

B. Board Member Terms of Office: Jo Keillor reminded the board members whose terms are up in April to let her know whether they want to continue.

C. Conflict of Interest forms: Jo Keillor reported that the Conflict of Interest will be online from now on. Kayla Curry explained where to find them. They will still need to be turned in on time or risk a fine.

9. Head Librarian's Report: Christal Valentin presented her report. Attendance for January is higher than it was a year ago. Winter Bingo is over. Adult Spring Coloring Contest begins at the end of the month.

#### 10. Committee Reports

- A. Library Materials Report: Did not meet.
- B. Finance Report: Will meet March 5, 2026 at 4 pm.
- C. Publicity Report: Met January 20, 2026 to discuss Road Scholar program publicity.
- D. Personnel and Policy Report: Did not meet.
- E. Building and Grounds Report: Did not meet.

11. Unfinished Business: Chance Vohlken reported that was unable to contact John Heater yet. He will try to contact Linda Myette. He reported that all Advocate copies previous to 1928 are now at the Bond County History Museum and the rest are in his office where they can be used by the public during his open hours. He has already had some people take advantage of that.

12. New Business: Jo Keillor reported that we will have a booth at City events this year beginning with Pridefest on April 25, 2026. This includes Farmers' Markets, Celebrate Recovery group, etc. She appreciates any assistance the Board can give.

Next Board Meeting —**Thursday, March 12, 2026, 4:00 pm**

13. Adjourn: Kayla Curry motioned to adjourn. Kyle Littlefield seconded. Approved 6-0. Adjourned at 4:59 pm.