

Greenville Public Library Trustees Meeting
Greenville Public Library
Greenville, Illinois 62246
May 14, 2026
4:00 p.m.
Minutes

1. Call to Order: Board president, Chance Vohlken, opened the meeting at 4:00 pm.
2. Roll Call of Members: Present: Chance Vohlken, Amanda O'Regan, Kyle Littlefield, Bob Munshaw, Cindy Pate, Jane Wilhite, Kayla Curry (@4:04 pm). Absent: Judy Cox. Also present: Emily Brooks, Head Librarian Christal Valentin, and Director Jo Keillor.
3. Public Comments: There were none.
4. Approval of Minutes:
 - a. Approval of April 7, 2026 Library Materials Committee Meeting Minutes: Amanda O'Regan motioned to approve the April 7, 2026 Library Materials Committee Meeting minutes. Kyle Littlefield seconded. Approved 6-0.
 - b. Approval of April 9, 2026 Board Meeting Minutes: Kyle Littlefield motioned to approve the April 9, 2026 Board Meeting minutes. Jane Wilhite seconded. Approved 6-0.
 - c. Approval of April 15, 2026 Policy and Personnel Committee Meeting Minutes: Kyle Littlefield motioned to approve the April 15, 2026 Policy and Personnel Committee Meeting minutes. Cindy Pate seconded. Approved 6-0.
5. Approval of April 2026 Bills as Presented: Director Jo Keillor presented the April 2026 bills. Bob Munshaw motioned to approve the April 2026 bills. Amanda O'Regan seconded. Approved 7-0.
6. Finance Report: Jo Keillor presented the finance report. The next CD will mature on May 28, 2026.
 - a. Cash/Investments Report:
 - b. Endowment Report:
7. Friends of the Library Report: FGPL President Emily Brooks reported that the Shine Bright Candle sales made \$315. They will be selling brownies and ice cream at the June 4th Muni Band concert on the Plaza. Christal Valentin asked if FGPL would be willing to provide snacks and help at the June 1st Summer Reading Program Kickoff. Emily Brooks said they would.
8. Director's Report
 - A. Library Long Term Goals/Projects/Discussion:

- Thank you to H.S. Give Back Day students: Jo Keillor thanked Mr. Ryan D'Arcy for bringing three students to help during Give Back Day.
- Library building updates: Jo Keillor explained that one of the A/C air handlers leaked only a week after it was serviced. Culbertson did not charge for the fix. She is still waiting to hear from the flooring companies to repair the landing in front of the upstairs elevator door.
- Community events update: Jo Keillor reported that the booth at the PrideFest went well. She thanked Kayla Curry and Marie Siefken for helping man the booth. She also thanked several employees who were present and helped to put up and take down the tent.
- Banking signatures: Kyle Littlefield motioned to add Amanda O'Regan as a signer at Bradford National Bank and to remove Cynthia Wiegand as a signer at BNB. Cindy Pate seconded the motion. Approved 7-0.
- Reaching Forward South report: Jo Keillor reported that she and Christal Valentin presented on our practice of celebrating obscure holidays and on our other passive programming. Our session was well attended.

B. Advocate Building updates: Chance Vohlken reported that although Ameren turned off the electric and gas utilities, they did not remove it. We are waiting for Ameren to fit it into their schedule.

C. Annual Non-Resident Fees: Jo Keillor recommended that we continue to offer non-resident cards for the same fee of \$45/year. Kayla Curry motioned to offer non-resident cards for \$45 per year. Kyle Littlefield seconded the motion. Approved 7-0.

D. Library Oath of Office: Tabled.

E. Muni Band Concert – June 4, 2026: Jo Keillor encouraged board members to attend the muni band concert on June 4, 2026 at the Plaza and to support the FGPL by purchasing brownies and ice cream.

F. **Annual Meeting – June 11, 2026:** The annual meeting will be Thursday, June 11, 2026.

9. Head Librarian's Report: Christal Valentin reported that she just found out that a grant she applied for was approved. She will use it to have a bubble bus at the June 1st sign up for the Summer Reading Program. Kyle Littlefield recommended that she talk to the Police Chief about closing the street directly in front of the Library for safety reasons. Christal Valentin also reported on SRP plans, tax forms provided for the community, the poetry contest winner, and that she will begin withdrawing past issues of most of our magazines.

10. Committee Reports

- A. Library Materials Report: The committee did not meet, but they emailed their lists to Christal.
- B. Finance Report: The committee will meet in June.
- C. Publicity Report: The committee did not meet.
- D. Personnel and Policy Report: Kyle Littlefield read the suggested changes that the committee is recommending from the April 15, 2026 minutes. Board members suggested the following changes:
 - Instead of listing the years for review, change it to the years ending in 1 or 6, 2 or 7, etc.
 - Instead of saying Section 9 appendices are to be reviewed alongside each corresponding committee, change it to
 - Appendices A-F will be reviewed by Publicity and Promotions Committee.
 - Appendix G will be reviewed by Policy and Personnel Committee.
 - Appendices H and I will be reviewed by Building and Grounds Committee.
 - Appendices J and K will be reviewed by Policy and Personnel Committee.
 - Appendix L will be reviewed by Finance and Records Committee.
 - Appendix M will be reviewed by Library and Materials Committee.
 - Appendices N-P will be reviewed by Policy and Personnel Committee.
- E. Building and Grounds Report: The committee did not meet.

11. Unfinished Business

- Email addresses: After discussion, the board decided to continue to investigate this.
- Lampposts: The company will pick up the old post from Z&Z and take it to be powder coated. They will also take down the one in front of the library that is to the east of the front sidewalk and take it to Z&Z to be powder coated also. When the posts and light fixtures are ready, they will be reinstalled.
- Kyle Littlefield has created a 6-month project plan of tasks that are required for many grants. By beginning this process now, we will be prepared when grants open next year.

12. New Business: There was no new business.

Next Board Meeting —**Thursday, June 11, 2026, 4:00 p.m.**

13. Adjourn: Kayla Curry motioned to adjourn. Amanda O'Regan seconded the motion. The meeting adjourned at 5:25 pm.