

Greenville Public Library Trustees Meeting
414 West Main Street
Greenville, IL. 62246
Nov. 13, 2025 4:00 p.m.
Minutes

1. Call to Order: Board President Chance Vohlken called the meeting to order at 4:00.
2. Roll Call of Members: Present: Chance Vohlken, Jane Wilhite, Cynthia Wiegand, Bob Munshaw, Amanda O'Regan, Kayla Curry, Kyle Littlefield, and Lorna Gaffney. Absent: Judy Cox. Also present: Director Jo Keillor, Head Librarian Christal Valentin.
3. Public Comment: None
4. Approval of Minutes:
 - a. Approval of Oct. 9, 2025 Board Meeting Minutes: Motion to approve by Lorna Gaffney. 2nd by Kyle Littlefield. Approved 8-0.
 - b. Approval of Oct. 7, 2025 Library Materials Committee Meeting Minutes: Motion to approve by Cynthia Wiegand. 2nd by Amanda O'Regan. Approved 8-0.
5. Approval of Bills for October 2025: There were several checks written this month due to it being a 3 pay period month. There was an accidental submission of a 2nd payment to the Dept. of Revenue. Director Keillor has requested a refund of the 2nd payment. Motion to approve by Jane Wilhite. 2nd by Bob Munshaw. Approved 8-0.
6. Finance Report: Director Keillor presented the Finance Report.
 - . Cash/Investments Report
 - a. Endowment Report
7. Friends of Greenville Public Library Report: Emily Brooks gave an update on FGPL activities. They are getting ready for the Christmas Tree Silent Auction. They have 18 trees for the display. This fundraiser will run Nov. 14 to Dec. 6. Their nominating committee is preparing for finding board members. Some of the current officers will serve another term. There are possibilities for filling vacant positions.
8. Director's Report:
 - . Library Long Term Goals/Projects/Discussion: The Carnegie Foundation is offering monetary gifts to Carnegie buildings. We will be receiving \$10,000. In addition to that good news Director Keillor was informed today that our library may apply for the equalization grant. It was suggested that we qualify for approximately \$29,000. This is a grant that we can apply for annually. The Roads Scholar group will provide funding to cover expenses for having their speakers provide programs locally. Director Keillor will submit a list of topics/speakers we are interested in. She encourages input from the trustees.
 - a. Per Capita Grant Requirements 2025: Trustees were reminded to review their assigned chapter and be prepared to report findings at the Dec. 11, 2025 meeting.
 - b. The library will be closed Nov. 11, Nov. 27 and 28.
 - c. The library will close at 5:00 pm on Nov. 26.
9. Head Librarian's Report: The number of patrons in October was up 167 from 2024. Computer patrons were also higher than 2024. There were 21 programs with 122 adults and 217 children participating. Family Reading Night is Nov. 20. Mrs. Lugge and Mrs.

Mains will read stories and lead a craft. The library has 2 Squishmallows to give away that evening. The Christmas coloring contest will start Nov. 24 and end Dec. 13. (The Halloween contest had more entries than ever before.) The library will sponsor an 8 week winter reading incentive program starting Dec. 22. We had done one during COVID but not since then. It will be for patrons 12 years old and up.

10. Committee Reports

- . Library Materials Report: They did not meet but shared their recommendations with Christal.
- a. Finance Committee: Did not meet. They have a meeting scheduled for Dec. 4 at 4:30.
- b. Publicity Committee: Did not meet.
- c. Personnel and Policy: Did not meet.
- d. Building and Grounds: Did not meet.

11. Unfinished Business:

- . Lamp post: Chance Vohlken has reached out to a different electrician. He sent an email again this morning but did not get a response yet.

12. New Business: President Vohlken discussed getting fundraising plans in place. A community family has expressed interest in helping to kick off the fundraising for the construction of a new building. The trustees discussed the option of hiring a fundraising firm, reaching out to Greenville University for their thoughts, and also contacting the Director of the Centralia Chamber of Commerce for ideas.

Next Board Meeting—**Thursday, December 11, 2025, 4:00 p.m.**

13. Adjourn: Motion to adjourn by Kyle Littlefield. 2nd by Kayla Curry. Approved 8-0. Meeting adjourned 4:42 pm.